RANDOLPH COMMUNITY COLLEGE | OFFICE OF FINANCIAL ASSISTANCE & ENGAGEMENT

2025-2026 Dependent Student IRS Verification of Non-Filing Letter Alternative

****This form is ONLY to be completed if the parents cannot obtain a 2023 IRS Verification of Non-Filing Letter. ****

The instructions and certifications below apply to each parent included in the household. Complete this section if the parents have attempted to request an IRS Verification of Non-Filing Letter unsuccessfully.

By the parent initialing each line, they agree to each statement:

— The parents have attempted to request their 2023 IRS Verification of Non-Filing Letter from the IRS and was unable to obtain the required documentation. Methods to request a Verification of Non-Filing Letter include:

- Request online at www.irs.gov
- Request via faxing or mailing Form 4506T-EZ to the IRS
- Request by calling the mail IRS number
- Request by making an appointment to the local IRS Office

— The parents have not filed a 2023 federal tax return and are not required to file a 2023 federal tax return.

Date 2023 IRS Verification of Non-Filing Letter was requested: _____

Method of request (ex: requested online): _____

Explanation of why you were unable to obtain the required documentation (ex: government shutdown):

_____

_____

_____

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct.
The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Print Student's Name	RCC Student ID or SSN
Student's Signature	Date
Parent 1 Signature	Date
Parent 2 Signature	Date